

# **TERMS OF REFERENCE FOR 2030 CARBON NEUTRAL MEMBER WORKING GROUP**

## **1. Name**

2030 Carbon Neutral Member Working Group (MWG).

## **2. Purpose**

A 2030 Carbon Neutral Programme has been established to help achieve a key policy objective of Brighton & Hove City Council in becoming carbon neutral by 2030. The cross-party MWG will oversee the programme development and implementation, including the development of an engagement programme and Climate Assembly.

## **3. Status**

The 2030 Carbon Neutral Programme MWG shall be an advisory board to the Policy & Resources Committee. The Board will not have subcommittee status and the political balance rules in section 15 of the Local Government and Housing Act 1989 will not apply. However, it is expected that the Board will be established on a cross-party basis.

## **4. Areas of focus**

The cross-party MWG has oversight of the development and delivery of the 2030 Carbon Neutral Programme to help ensure the core programme objectives are met. These objectives are to:

- Agree a methodology for recording emissions that allows the Council and the City to readily compare our progress with other UK and international cities working to achieve similar targets
- Develop and deliver an engagement plan / Climate Assembly process to harness the knowledge and enthusiasm of partners and local residents
- Develop and implement a high-level plan to meet the 2030 target – delivered through a coordinated programme of projects
- Develop and deliver a communications plan to support activities and engagement
- Continue to collate information on our current carbon reduction initiatives and assess the contribution these will make to the 2030 target.

The cross-party MWG also has oversight of the delivery of the Sustainability and Carbon Reduction Investment Fund (SCRIF) and the Climate Assembly Action Capital Investment Fund (CAACIF), as the main funds that have been established to support the city's transition to carbon neutral by 2030. In particular, it shall be consulted by the Executive Director of Economy, Environment and Culture, in relation to SCRIF and CAACIF project approvals. In summary, the MWG will:

- Advise the Executive Director of Economy, Environment and Culture in relation to SCRIF and CAACIF project approvals
- Review and monitor the performance of the portfolio of SCRIF and CAACIF projects

- To seek to maximise the value of the SCRIF and CAACIF funding to the council and the city, including through the leverage of additional funding.

## **5. Reporting**

The Group will report to Policy & Resources Committee, with recommendations as necessary.

## **6. Membership**

Membership of the Group shall consist of 8 elected Members, following nominations by their Group Leaders to reflect the political composition of the Council.

## **7. Meetings and Ways of Working**

The timing and number of meetings will be dictated by the volume of business for the MWG. The Group will agree ways of working appropriate to the role and remit of the Group.

## **8. Review**

These terms of reference may be reviewed and amended by the Policy & Resources Committee from time to time.